



WELCOME TO CHERRY TREES SCHOOL

We are a happy, caring and successful school where children are encouraged to achieve their full potential both academically and socially.

Confidence in a school comes from knowing and understanding what is happening within it so to this end we always encourage parents and carers to come and see us while the school is in action. We look forward, therefore, to seeing you at our school, so that you can find out more about us.

We hope that you find this information useful and we are happy to provide more information and answers on request.

I can assure you of a warm welcome.

Mrs Sharon Dickinson
Head Teacher

SCHOOL DETAILS

Address	Cherry Trees School Giggetty Lane Wombourne Nr. Wolverhampton West Midlands WV5 0AX
Telephone/Fax No.	01902 894484
Chair of Endeavour Multi Academy Trust	Mr Simon Kibble
Chief Executive Officer	Mr Paul Elliott
Address of Trust	Endeavour Multi Academy Trust Wightwick Hall School Tinacre Hill Wightwick Nr Wolverhampton WV6 8DA
Websites	www.cherrytrees.staffs.sch.uk www.endeavourmat.co.uk

CONTEXT OF SCHOOL

Cherry Trees Community School is situated in South Staffordshire in the large village of Wombourne. It is within a few miles of Wolverhampton, Dudley, Stourbridge and Bridgnorth. In September 2017 we became part of the Endeavour Multi Academy Trust along with Wightwick Hall School, with whom we were previously federated and to where the majority of our pupils move on to for their secondary educations. On the 1st September 2019 two further schools - Two Rivers High School and Two Rivers Primary School joined the Trust.

The school provides education for children aged 2-11years with a range of special needs including autism, challenging needs, learning disabilities and those whose needs cannot be met in a mainstream school.

Each pupil has a MAP [My Aspirational Plan] which ensures a pupil's personal educational needs are identified and met. As well as all pupils having access to the National Curriculum they may benefit from other curriculums and approaches offered in school. These include developing interaction skills, speech and language skills and using approaches such as multisensory, TEACCH, Picture Exchange Communication System [PECS] and Intensive Interaction. Outside agencies and professionals are consulted on a regular basis and school staff are all involved in continued professional development to ensure they are up to date with new initiatives.

Facilities at Cherry Trees include 5 classrooms, a purpose built play area, a swimming pool, multisensory room, nurture room, soft play room and a dedicated Forest School area. The school also has its own minibus with tailgate lift which enables all pupils to access facilities and practise transition skills in the local community and travel to activities.

Cherry Trees welcomes parents, carers and friends to visit the school and are grateful for the continued support that is given by them to school events.

Cherry Trees School

Vision

To provide an inclusive education which inspires individuals to achieve.

Working, Learning, Achieving Together

Values

Every child has the opportunity to access an enriched and differentiated curriculum.

Every child's individual needs will be met to ensure they reach their full potential.

Every child is valued and encouraged to grow as an individual.

Aims

To ensure a safe, caring, happy environment for all.

To enable children to develop positive attitudes and become independent learners.

To develop and nurture a respect for all.

To provide a stimulating environment motivating all to succeed.

To encourage, welcome and value involvement from parents and carers in all aspects of school life.

To encourage and develop contacts with the wider community.

INCLUSION

The school has a firm belief that not only does it offer all pupils an inclusive education, but it also provides opportunities for pupils to undertake inclusion programmes or activities in other schools and in the wider community where appropriate.

EQUAL OPPORTUNITIES

Cherry Trees has a policy of equal opportunity regardless of gender, race, colour, culture, disability or ability.

Every effort is made to ensure equality of opportunity across the whole spectrum of school life.

THE CURRICULUM

All pupils at Cherry Trees have access to a broad, balanced and relevant curriculum which includes full National Curriculum entitlement. Speech, language and communication are given high priority.

All pupils work on the basic skills as part of their curriculum. Included in this are interaction and communication work as well as numeracy and literacy.

Within the first 7 weeks of entering school children will be given a Baseline Assessment using B Squared Assessment Programme, from this targets will be set for their MAP's which are reviewed and updated termly. Class sizes are small, enabling individual programmes to be devised to meet the needs of each pupil. Personal as well as academic skills are encouraged.

All pupils have an Educational Health Care Plan, or occasionally are in school on an assessment placement.

ADMISSIONS

Admissions to Cherry Trees School are determined by a local authority panel

Pupils enter Cherry Trees with a finalised Education Health Care Plan, or one in the process of being finalised.

Places are offered subject to availability and suitability after parents and children have visited the school.

TRANSPORT ARRANGEMENTS

The Local Authority to which the pupils belong provide transport for pupil's journeying to and from school. All taxis or mini-buses will have a passenger assistant on board to ensure the safety of the pupils.

It is the parent/carers responsibility to take the young person to the transport and on return to collect the young person from the transport as the passenger assistant must not leave the vehicle.

It is the parent/carers responsibility to notify the transport company if the young person will be absent from school.

In bad weather parents are advised to access information on the Staffordshire County Council website.

SAFEGUARDING

Cherry Trees School is committed to safeguarding and promoting the welfare of our pupils. All staff work within the statutory guidance and framework of Keeping Children Safe in Education. We hope that parents and pupils know that they may speak to any member of staff about any concerns or worries they may have. Pupils will always be taken seriously if they seek help from a member of staff.

All staff are trained in Strategies for Crisis Intervention and Prevention [SCIPr]. This approach emphasises the positive planning which takes place to make our school safe. It also trains staff to use physical support which may be needed in an emergency.

HOME/SCHOOL LINKS

The school encourages parents and carers to become involved in school life and to feel able to contact school when they consider it necessary.

Parents and Carers are welcome to visit school or telephone at any time. An appointment to visit would help but is not essential.

All pupils, parents and carers will be required to sign the Home School Agreement. The Agreement will be signed by the Head teacher on behalf of the school.

The school organises regular 'drop in' Coffee Mornings in the Nurture Room where parents can meet and share experiences. Staff are on hand if parents want to discuss any specific issues or seek advice.

We also organise Workshops for parents on Makaton, PECS, phonics, cooking with your child, massage techniques with your child and safety online.

COMMUNICATION DIARIES

These diaries are written in daily. It is a simple way of sharing daily events, pupil behaviour or any information parents/carers may have requested e.g. a pupil's food intake.

Diaries need to be a truthful report but also positive.

A trusting open relationship between home and school is crucial.

We encourage parents and carers to also write in them daily.

It is an excellent way to let school know of any worries, successes, problems etc that might affect your child. We are always pleased to hear what has been happening out of school so we can talk to your child about it or reinforce it in school.

BEHAVIOUR AND DISCIPLINE

We work with parents to promote acceptable and appropriate behaviour at all times.

We value parent partnership and work with parents should any problems arise. Some pupils have Positive Behaviour Support Plans (PBSPs) which are produced and agreed with parents/carers to promote improvement in behaviour.

ATTENDANCE

Regular attendance and punctuality is essential if your child is to gain the optimum benefits of school education.

If your child is sick please telephone school between 8.30 a.m. and 9.30 a.m. the **first** day of absence. If we do not hear from you school will contact you at home or work to ensure that absence is unavoidable. Please also ring the taxi company or passenger assistant to cancel the transport if your child is ill.

If a child falls ill or has an accident whilst in school we will inform parents/carers as soon as possible.

Holidays are not permitted in school time.

We are obliged by law to publish attendance figures so it is essential that parents support us in the aim of encouraging children to miss a little school as is reasonably possible.

MEDICATION

No medication can be given without written parental consent. Any medication sent into school must be prescribed by a doctor and in its original package stating the dose.

It must be handed to the passenger assistant who will in turn give it to a member staff and will need to be signed in and out of school. Please also let us know if medicines need refrigeration.

UNIFORM AND BELONGINGS

Our school has a dress code/uniform. Recommended items of clothing are as follows:

- White/dark green polo shirt
- Black/grey trousers/skirt
- Dark green sweat shirt
- Suitable school footwear

Sweat shirts, polo shirts, t-shirts and fleeces with the school logo are available through the school office.

For PE we ask that children have:

- T shirt
- Shorts
- Pumps
- Bag to keep PE kit in

For swimming

- 1 Piece costume/trunks
- Towel

All articles of clothing should be clearly marked with the child's name.
School takes no responsibility for any unmarked items.

JEWELLERY

No jewellery should be worn in school at any time, except watches. Apart from the danger aspect of earrings and rings, the loss of such items can cause unnecessary upset to the child.

RELIGIOUS EDUCATION

Religious Education is based on the Staffordshire Agreed Syllabus for Religious Education. Cherry Trees is not affiliated to any particular religious denomination. R.E. is a compulsory part of the curriculum and important in establishing moral values and an understanding of different cultures, religions and beliefs.

HOMEWORK

Homework plays a vital part in the education and development of children.

During the time pupils spend at Cherry Trees School the amount and regularity will vary according to need and ability.

Homework may take many forms:-

- Completing or consolidating work done in class.
- Learning and remembering.
- Looking for information for the next topic.

Parents are encouraged to help by:-

- Providing encouragement and support.
- Listening to their child read/reading with them/sharing books.
- Help with spelling - testing if the words are to be learnt.

We are conscious that this takes time and energy but it will certainly contribute to a child's success and building up their confidence.

If parents have any concerns or are unsure what is expected of them please do not hesitate to contact school.

PARENTS ASSOCIATION

We have a very active Parents Association, which organises fund raising events throughout the year. Please contact school if you are interested in joining.

CHARGES FOR ACTIVITIES

Regular educational visits are arranged to enrich pupils' experiences of the world and to support the curriculum. School has its own mini bus to help support this. For many visits a voluntary contribution is requested to pay for organised activities, but pupils are not excluded if a contribution is not received.

MEDICAL

When a child starts at Cherry Trees, you will be asked to complete medical forms giving details of any medical conditions.

There is a medical room where children go if they are taken ill to await collection by parents/carers. If your child becomes ill during the school day you will be contacted by phone.

We have a nurse on site one day a week who oversees the medical, health and care plans if needed for your child.

OTHER PROFESSIONALS

Speech and Language Therapists visit to oversee pupils and advise teachers on individual programmes.

Other professionals who visit include: Orthoptist, Physiotherapist, Educational Psychologist, Occupational Therapist and Behaviour Nurse.

ACCIDENTS

There are a number of staff who are trained in first aid procedures. In the case of more serious accidents pupils will be taken to hospital. You will be informed immediately in this instance. School keeps a record of all accidents.

COMPLAINTS PROCEDURE

There is a complaints procedure which is available in school. In summary, complaints should initially be made to either the Head teacher or pupil's teacher. If the Head teacher or teacher cannot resolve the issue to your satisfaction, then the Chair of Trustees should be consulted. If you still have concerns then we will direct you to the appropriate officers from the Local Authority.

COMMUNICATION

As well as the communication diary which has already been mention, information is sent home each Friday by the class teacher's, this gives a synopsis of events in school over the week. There is also a termly newsletter and a texting service which is a quick and effective method of reminding parents/carers of up and coming events.